

# Chalmers Town Council Meeting Monday, August 8<sup>th</sup>, 2016 Minutes

The Chalmers Town Council met in regular session on Monday, August 8<sup>th</sup>, 2016 at 7:00 pm in the Chalmers Town Hall. Present were Council President Marcus King, Vice President Clark Gick, Councilmen David Kurth, Pat Pool, and Herb Chamberlain. Present were Town Manager Faith Willoughby, TM Gary Adams, Utility Superintendent Jeff Haynes. Not present was TE Ken Smith and TA Rebecca Trent.

CP King called the meeting to order, then led all in The Pledge of Allegiance.

No guests present at this meeting.

TM Willoughby notified the council that TE Smith will update the council at the next meeting on the Main Street Grant. Faith will take her WW test Friday, 8/12/16. Faith gave a short town manager report. The waste water repairs have started.

Tip Top Farms: TM Willoughby updated the council that the attorney has submitted all paperwork and are waiting for a court date.

TM Willoughby asked Jeff Haynes to clarify the REMC/Frontier High School electric issue: there is an electric line break between the new canopy being installed and the old blue house that was recently torn down. This issue will be looked at this week by REMC.

Trash contract: (a new contract has been given to the council for review.) Discussion of additions to or omissions to the current trash removal contract and the need to put out the contract for bids. The town manager will look to get a quote from Advanced. CT Resnick reports the last contract with Mitchell Disposal expired Dec. 31 2015.

Bids have been received from Extreme for pot hole repairs and the water main break repair required by N. 8<sup>th</sup> St. & Columbia St. Discussion ensued of the cost presented, and are going to be reviewed by The town manager before an approval with Extreme for the water main repair.

The burn notice was discussed, stating that additional modifications, which will include the first page wording be incorporated into the ordinance and to be reviewed prior to approval and signing.

A discussion about the water ordinance was had and the need for an amendment stating their will be no more sprinkler credit's and the need to clarify how waste water will be disposed of per the ordinance.

The CT informed the council of the waste water issue with Frontier High School. The CT will be issuing Frontier a credit for waste water paid for the athletic fields as they should not be paying a waste water fee. Town superintendent Jeff Haynes explained how the water meter's work at Frontier for the school and the fields.

VP Gick suggests that an ordinance which will spell out the formulas used for "odd" accounts (electric, water, waste water, etc.) and how to process them, will need to be drafted so as to eliminate any future confusion with billing issues of said accounts.

CT report: Charlene Brown reconciliation status: currently finishing up July 2015. Information is being input into the Keystone Fund Utility as she progresses. Charlene is also working on the town's budget for 2017 with information from January to June 2015.

Information input to the budget forms on Gateway will be looked at by the financial committee at their next meeting. A basic breakdown of how the levy works, how the circuit breaker works and affects our budget, and the budget calendar was reviewed.

The council was updated on how the IMPA electric bill works pertaining to the town's lighting/town hall electric usage.

A partial treasurer's report was handed out, discussion followed. The "rainy day fund" needs to be added to the treasurer's report. The council stated their need for a complete and accurate treasurer's report. VP Gick States that it is believed that we can't have a saving account but can purchase Certificate of Deposits with any surplus funds. CP King agreed that was an accurate statement

The next executive meeting is scheduled for August 17<sup>th</sup>, 2016 at 7:00pm.

A motion by VP Gick to adjourn the meeting was made, seconded by CM Pool, motioned passed with a vote of 5-0.

Meeting adjourned at 8:30pm.

CP Marcus



King

CT Jeff Resnick

